

**ORDINANCE ESTABLISHING REGULATIONS FOR PUBLIC PARTICIPATION DURING
CONSERVATION DISTRICT BOARD MEETINGS**

WHEREAS, the Board of Conservation District Trustees of the Boone County Conservation District, Boone County, Illinois (the "Conservation District") believes and hereby declares that it is in the best interests of the Conservation District to encourage public participation during Conservation District meetings but to impose certain rules in order to ensure that such participation does not disrupt such meetings;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF CONSERVATION DISTRICT TRUSTEES OF THE BOONE COUNTY CONSERVATION DISTRICT, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing recitals shall be, and they are hereby incorporated herein as if fully set forth within this Section One.

SECTION TWO: The following rules shall apply to public participation at meetings of the Board of Trustees of the Boone County Conservation District (the "Board"):

1. Public participation at Conservation District meetings is encouraged. A period of time at each regular meeting of the Board shall be made available for public comments and shall be designated on each agenda as "COMMENTS FROM THE PUBLIC."
2. A person shall be permitted to speak upon being recognized by the President. The person shall stand (if possible), state his/her name and address prior to making comments, and limit speaking to no more than three (3) minutes unless additional time is granted by the President. Each person will be permitted to speak only once.
3. All speakers shall address their comments to the President. The President may request that the appropriate member of the Board or staff respond to the comment.
4. The President shall preserve order and decorum. The President shall decide all questions of order.
5. When addressing the Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Board and the meeting, the President may immediately terminate the opportunity to speak. This decision is at the discretion of the President or upon the affirmative vote of two-thirds (2/3) of the Board present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

SECTION THREE: The following shall be posted on the Conservation District's website and posted by the door of the meeting:

CITIZENS' GUIDE TO ADDRESSING THE CONSERVATION DISTRICT BOARD:

Anyone wishing to speak under the agenda item entitled, "Comments from the Public" shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the President. Please stand (if possible), announce your name and address before commencing. All comments under COMMENTS FROM THE PUBLIC are limited three (3) minutes, and each person shall only be permitted to speak once.
2. All speakers shall address their comments to the President. The President may request that the appropriate member of the Conservation Board or staff respond to the comment.

3. The President shall preserve order and decorum. The President shall decide all questions of order.
4. When addressing the Conservation District Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Conservation District Board and the meeting, the President may immediately terminate the opportunity to speak. This decision is at the discretion of the President or upon the affirmative vote of two-thirds (2/3) of the Conservation District trustees present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.
5. Please do not repeat comments that have already been made by others.

SECTION FOUR: Any and all policies, resolutions, or ordinances of the Conservation District which may conflict with this ordinance shall be, and they are hereby, repealed.

SECTION FIVE: This ordinance shall be in full force and effect from and after its passage and approval in this manner provided by law.

PASSED THIS _____ day of _____, 20__.

AYES:

NAYS:

ABSENT:

APPROVED THIS _____ day of _____, 20__.

ATTEST:

President, Board of Trustees

Secretary, Board of Trustees