

## Minutes of the Meeting of July 17, 2018

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# Boone County Conservation District Meeting

July 17, 2018

## Meeting Minutes

### I. Roll Call and Call to Order

The regular meeting of the Boone County Conservation District Board of Trustees was called to order by Board Trustee Matt Bullard at 4:00 p.m. on Tuesday, July 17, 2018 at the Gustafson Nature Center, 603 N. Appleton Rd., Belvidere, IL.

Roll call was taken, and the following board members were present: Katie Rudy, Matt Bullard and George Thomas. Also present were Dan Kane, Mick Johnston, Attorney Loos, Cathie Johnson, Nick Sheppard, Josh Sage, AJ Barker and Tina Dawson.

### II. Re-Organization of the Board of Trustee

George Thomas motioned, and Katie Rudy seconded, that the Board of Trustees officers be: Matt Bullard – President; Katie Rudy – Secretary; and George Thomas – Treasurer.

Poll votes were:       George Thomas - aye       Katie Rudy – aye  
                                  Matt Bullard – aye

Motion approved.

### III. Minutes

#### June 19, 2018 Meeting

George Thomas motioned, and Katie Rudy seconded that the minutes of the June 19, 2018 meeting be approved as presented.

Poll votes were:       George Thomas - aye       Katie Rudy – aye  
                                  Matt Bullard – aye

Motion approved.

### IV. Financial reports

Financial reports for June 2018 were filed subject to audit.

### V. Public Input

No public was present.

## VI. Staff Reports

Reports were submitted with the meeting information.

## VII. District Affairs

**Ordinance No 134 authorizing the issuance of General Obligation Bonds (Alternate Revenue Source) of the District, in an aggregate principal amount not to exceed \$1,275,000, for the purpose of repairing, replacing and renovating trail bridges and pathways and for the payment of the expenses incident thereto.**

### NOTICE OF INTENT TO ISSUE BONDS AND RIGHT TO FILE PETITION

NOTICE IS HEREBY GIVEN that pursuant to Ordinance No. 134 (the "*Ordinance*"), adopted by the Board of Trustees of the Boone County Conservation District, Boone County, Illinois (the "*District*"), on the 17th day of July, 2018, the District intends to issue alternate bonds (the "*Bonds*") in an aggregate principal amount not to exceed \$1,275,000 for the purpose of repairing, replacing and renovating trail bridges and pathways and for the payment of the expenses incident thereto. The revenue source that will be pledged to the payment of the principal of and interest on the Bonds will be the District's property taxes levied and collected for general purposes. If this revenue source is insufficient to pay the Bonds, ad valorem property taxes upon all taxable property in the District without limitation as to rate or amount are authorized to be extended to pay the principal of and interest on the Bonds. A complete copy of the Ordinance follows this notice.

NOTICE IS HEREBY FURTHER GIVEN that a petition signed by 2,441 or more electors of the District (said number of electors being equal to the greater of (i) 7.5% of the registered voters in the District or (ii) 200 of such registered voters or 15% of such registered voters, whichever is less) asking that the question of the issuance of the Bonds be submitted to referendum, may be filed with the Secretary of the Board of Trustees of the District (the "*Secretary*") within 30 days after the date of publication of the Ordinance and this notice. If such petition is filed with the Secretary within thirty (30) days after the date of publication of this notice and on or before the 6th day of August, 2018, an election on the proposition to issue said bonds shall be held on the 6th day of November, 2018. If such petition is filed with the Secretary within thirty (30) days after the date of publication of this notice and after the 6th day of August, 2018, an election on the proposition to issue said bonds shall be held on the 26th day of February, 2019, unless none of the voters of the District are scheduled to cast votes for any candidates for nomination for, election to or retention in public office at said election, in which case an election on the proposition to issue said bonds shall be held on the 2nd day of April, 2019. The Circuit Court may declare that an emergency referendum should be held prior to any of said election dates pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then the District shall thereafter be authorized to issue the Bonds for the purpose hereinabove provided.

By order of the Board of Trustees of the Boone County Conservation District, Boone County, Illinois, this 17th day of July, 2018.

Kathryn Rudy  
Secretary, Board of Trustees  
Boone County Conservation District,  
Boone County, Illinois

**ORDINANCE NO. 134**

AN ORDINANCE authorizing the issuance of General Obligation Bonds (Alternate Revenue Source) by the Boone County Conservation District, Boone County, Illinois, in an aggregate principal amount not to exceed \$1,275,000 for the purpose of repairing, replacing and renovating trail bridges and pathways and for the payment of the expenses incident thereto.

\* \* \*

WHEREAS, the Boone County Conservation District, Boone County, Illinois (the "*District*"), is a duly organized and existing unit of local government created and existing under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Conservation District Act of the State of Illinois, and all laws amendatory thereof (the "*Conservation Act*") and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Act*"), and

WHEREAS, in order to repair, replace and renovate trail bridges and pathways and pay the expenses incident thereto (the "*Project*"), the Board of Trustees of the District (the "*Board*") has determined that it is necessary and in the best interests of the District that the District borrow an amount not to exceed \$1,275,000 and, in evidence thereof, issue alternate bonds in an aggregate principal amount not to exceed \$1,275,000, all in accordance with the Act; and

WHEREAS, the estimated cost of the Project, including engineering, legal, financial, bond discount, printing and publication costs and other expenses, will be not less than \$1,275,000, and there are insufficient funds on hand and lawfully available to pay such costs; and

WHEREAS, the revenue source that will be pledged to the payment of the principal of and interest on the alternate bonds will be the District's property taxes levied and collected for general purposes (the "*Pledged Revenues*"); and

WHEREAS, if the Pledged Revenues are insufficient to pay the alternate bonds, ad valorem property taxes upon all taxable property in the District without limitation as to rate or amount are authorized to be extended to pay the principal of and interest on the alternate bonds:

NOW, THEREFORE, It Is Hereby Ordained by the Board of Trustees of the Boone County Conservation District, Boone County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

*Section 2. Determination To Issue Bonds.* It is necessary and in the best interests of the District to proceed with the Project in accordance with the preliminary plans and estimate of cost as described, and that for such purposes alternate bonds of the District are hereby authorized to be issued and sold from time to time in an aggregate principal amount not to exceed \$1,275,000, known as "General Obligation Bonds (Alternate Revenue Source)" of the District and bearing such series designation or designations as may be appropriate (the "*Bonds*").

*Section 3. Declaration of Intent.* The District hereby declares its intention to avail of the provisions of the Conservation Act and the Act and to issue Bonds in the aggregate amount of not to exceed \$1,275,000 to pay the costs of the Project.

*Section 4. Publication.* This Ordinance, together with a notice in the statutory form, shall be published in the *Boone County Journal*, being a newspaper having general circulation in the District. If no petition, signed by not less than 2,441 electors of the District (said number of electors being equal to the greater of (i) 7.5% of the registered voters in the District or (ii) 200 of such registered voters or 15% of such registered voters, whichever is less) asking that the question of the issuance of the Bonds be submitted to referendum, is filed with the Secretary of the Board within thirty (30) days after the date of the publication of this Ordinance and

said notice, then the Bonds shall be authorized to be issued. A petition form shall be provided by the Secretary of the Board to any individual requesting one.

*Section 5. Additional Ordinances.* If no petition meeting the requirements of applicable law is filed during the petition period hereinabove referred to, then the Board may adopt additional ordinances or proceedings supplementing or amending this Ordinance providing for the issuance and sale of the Bonds, and prescribing all the details of the Bonds, so long as the maximum aggregate principal amount of the Bonds as set forth in this Ordinance is not exceeded and there is no material change in the Project described herein. Such additional ordinances or proceedings shall in all instances become effective immediately without publication or posting or any further act or requirement. This Ordinance, together with such additional ordinances or proceedings, shall constitute complete authority for the Board to issue the Bonds in accordance with applicable law.

*Section 6. Severability.* If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

*Section 7. Repealer and Effective Date.* All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

ADOPTED by the Board of Trustees of the Boone County Conservation District, Boone County, Illinois, this 17th day of July, 2018.

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President, Board of Trustees

ATTEST

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Secretary, Board of Trustees

Trustee George Thomas moved and Trustee Katie Rudy seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Trustees voted AYE: Matthew Bullard, George Thomas and Kathryn Rudy.

The following Trustees voted NAY: \_\_\_\_\_

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Boone County Conservation District, Boone County, Illinois, which was done.

### **Clean Energy Foundation – Luckey and Silberhorn Properties**

George Thomas motioned, and Katie Rudy seconded that the District proceed with the purchase of the Luckey property using the District's land cash fees and to also proceed with the purchase of the Silberhorn property with the District's Crow's Foot grant money.

Poll votes were:       George Thomas - aye               Katie Rudy – aye  
                              Matt Bullard – aye

Motion approved.

### **Chrysler Environmental Projects**

The District was approached by the Jeep Belvidere Assemble Plant about partnering with the District on the Kinnikinnick Creek restoration project. The plant has donated funds to purchase trees and shrubs for this project as well as creating a sign highlighting the partners of this project.

### **Intergovernmental Agreement with Belvidere for Police Services**

Katie Rudy motioned, and George Thomas seconded that the District enter into an agreement with Belvidere to provide additional police services to the District.

Poll votes were:       George Thomas - aye               Katie Rudy – aye  
                              Matt Bullard – aye

Motion approved.

### **Coon Creek Casters**

The District has been approached by the Coon Creek Casters to use ½ of the 6-car garage at the Kishwaukee Valley Conservation Area as storage for their supplies for the club’s fishing programs for kids. The club will erect a wall to divide the garage and would also undertake any repairs/maintenance the garage needed in exchange for the use.

George Thomas motioned, and Katie Rudy seconded that the District allow the club the use of ½ of the 6-car garage at the Kishwaukee Valley Conservation Area in exchange for their help with repairs and upkeep. The arrangement will be in effect for 10 years unless either party requests termination.

Poll votes were:       George Thomas - aye               Katie Rudy – aye  
                              Matt Bullard – aye

Motion approved.

### **Boone County Comprehensive Plan**

The District has received a request to assist with Boone County’s Comprehensive Plan.

It was the consensus of the board that the District provide assistance to the county board with the comprehensive plan.

### **Donation by Dave and Connie Sliktas**

The Board of Trustees recognized Dave and Connie Sliktas for their donation of a new refrigerator for the nature center. The donation is greatly appreciated by the staff and the board.

**Recognition of Mike Petersen**

The board recognized Mike Petersen for service to the District as a trustee.

**Recognition of Sean Beckmann**

The board recognized Sean Beckmann for service to the District as a trustee and wished him well on his new position in Florida.

**Employee Recognition for Exceptional Service**

District employees Mick Johnston, Nick Sheppard and AJ Barker were presented with copies of a letter sent to the District from the Belvidere Police Department commending them on their help with a recent search for a lost individual. The board also commended the employees.

Pam Stock was commended for her time and effort in becoming the District’s Food Safety Manager.

**VIII. Accounts Payable**

George Thomas motioned, and Katie Rudy seconded that the District pay the payables due through June 19, 2018.

Poll votes were:           George Thomas - aye           Katie Rudy – aye  
  Matt Bullard – aye

Motion approved.

**IX. Board Comments**

**X. Adjournment**

George Thomas motioned, and Katie Rudy seconded that at the hour 5:00 p.m. the meeting be adjourned.

Poll votes were:           George Thomas - aye           Katie Rudy – aye  
  Matt Bullard – aye

Motion approved.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**BOONE COUNTY CONSERVATION DISTRICT**  
**SUMMARY REPORT for the Board of Trustees**  
**MONTH ENDING JUNE 30, 2018**

	<b>Checking</b>	<b>Payroll</b>	<b>Alpine Invest Fund</b>
<b>Beginning Balance</b>	23,155.55	47,798.56	1,681,984.47
<b>Revenues</b>	4,397.73		223,785.35
<b>Expenditures</b>	104,118.70	52,423.60	741.52
<b>Transfer In</b>	135,000.00	47,201.44	
<b>Transfer Out</b>	47,201.44		135,000.00
<b>Ending Balance</b>	<b>11,233.14</b>	<b>42,576.40</b>	<b>1,770,028.30</b>

Boone County Conservation District  
Income Statement  
For the Three Months Ending June 30, 2018

	Current Month Actual	Year to Date Actual	Year to Date Budget	Difference
<b>Revenues</b>				
PROPERTY TAXES	221,145.08	456,848.73	1,087,655.00	630,806.27
REPLACEMENT TAXES	0.00	16,112.12	69,839.00	53,726.88
INTEREST INCOME	566.69	2,242.97	11,500.00	9,257.03
Dog Tag Sales	445.00	2,458.93	3,200.00	741.07
HUNTING PROGRAM	450.00	450.00	2,450.00	2,000.00
FIREARM HUNT	0.00	0.00	1,550.00	1,550.00
ETHNIC GARDENS	0.00	0.00	2,000.00	2,000.00
NATURE'S WINDOW	614.30	2,754.52	7,500.00	4,745.48
MEMORIALS/DONATIONS	0.00	0.00	1,000.00	1,000.00
OTHER REVENUES	85.50	366.40	3,500.00	3,133.60
SUMMER CAMP PROGRAMS	2,734.43	9,315.28	14,000.00	4,684.72
SCHOOL EDUCATION PROGRAMS	0.00	1,582.96	6,000.00	4,417.04
PUBLIC EDUCATION PROGRAMS	68.50	139.50	1,000.00	860.50
AUTUMN PIONEER FESTIVAL	0.00	0.00	10,000.00	10,000.00
FINES AND TICKET PAYMENTS	0.00	0.00	500.00	500.00
Brown Park & Cons. Area	0.00	0.00	5,200.00	5,200.00
BC Community Foundation	0.00	8,638.61	8,500.00	(138.61)
<b>REVENUE TOTAL</b>	<b>\$ 226,109.50</b>	<b>\$ 500,910.02</b>	<b>\$ 1,235,394.00</b>	<b>734,483.98</b>

As of: June 30, 2018

Gl Account Summary Report  
Boone County Conservation District

<u>Account Number</u>	<u>Account Description</u>	<u>Current Period</u>	<u>Year to Date</u>	<u>Appropriation</u>	<u>Remaining</u>	<u>% used</u>
<b>LAW ENFORCEMENT</b>						
4000	CONTRACT (salaries, benefits)	\$ 0.00	\$ 5,000.00	\$ 5,000.00	0.00	100.00
4005	Contract with Boone County	0.00	5,000.00	5,000.00	0.00	100.00
4020	COURT COSTS	0.00	0.00	600.00	600.00	0.00
	Totals	0.00	10,000.00	10,600.00	600.00	94.34
<b>PROFESSIONAL SERVICES</b>						
4500	PROFESSIONAL FEES AND SE	1,498.97	19,833.42	42,500.00	22,666.58	46.67
	Total	1,498.97	19,833.42	42,500.00	22,666.58	46.67
<b>ADMINISTRATIVE EXPENSES</b>						
5010	ADM. WAGES & SALARIES	19,347.20	77,918.63	252,439.00	174,520.37	30.87
5050	PAYROLL TAXES	1,510.68	6,110.66	19,311.58	13,200.92	31.64
5055	IMRF EXPENSE	2,417.06	8,529.61	30,653.73	22,124.12	27.83
5056	HEALTH INSURANCE	473.84	3,397.64	19,300.00	15,902.36	17.60
5057	Health Ins. Reim. Fund	2,174.06	2,497.14	14,000.00	11,502.86	17.84
5060	PROPERTY TAXES	0.00	10,289.20	9,000.00	(1,289.20)	114.32
5061	Property Mortgage	0.00	5,000.00	5,000.00	0.00	100.00
5080	TELEPHONE AND UTILITIES	1,409.22	4,361.01	24,150.00	19,788.99	18.06
5100	OFFICE EXPENSES AND SUPP	433.60	1,235.27	6,000.00	4,764.73	20.59
5110	INSURANCE	47,769.73	57,249.73	72,500.00	15,250.27	78.97
5120	UNIFORMS	0.00	0.00	1,200.00	1,200.00	0.00
5135	CONF./TRAINING	35.00	814.91	8,175.00	7,360.09	9.97
5140	DUES	245.00	370.00	5,755.00	5,385.00	6.43
5146	COPY MACHINE LEASE & PRI	721.18	2,349.38	11,000.00	8,650.62	21.36
5155	EQUIP. PURCHASE	0.00	635.29	7,000.00	6,364.71	9.08
5156	EQUIPMENT REPAIR	0.00	0.00	1,000.00	1,000.00	0.00
5160	MISCELLANEOUS	24.60	111.98	12,100.00	11,988.02	0.93
5162	MEMORIALS	67.50	213.50	600.00	386.50	35.58
5163	Public Relations & Information	309.76	1,385.76	13,250.00	11,864.24	10.46
5164	Cultural Heritage Garden Progr	137.50	505.79	3,550.00	3,044.21	14.25
5165	Volunteer Resources	1,302.39	2,238.34	3,800.00	1,561.66	58.90
5166	Public Outreach & Programming	0.00	0.00	1,600.00	1,600.00	0.00
5167	Riffes & Eddies	20.00	87.50	7,000.00	6,912.50	1.25
5168	Nature's Window	0.00	1,501.16	11,600.00	10,098.84	12.94
5180	Autumn Pioneer Festival	0.00	40.00	16,500.00	16,460.00	0.24
	Totals	78,398.32	186,842.50	556,484.31	369,641.81	33.58
<b>LAND MAINTENANCE</b>						
6305	WAGES - MAINTENANCE	10,007.40	36,638.29	114,151.00	77,512.71	32.10
6310	PAYROLL TAXES - MAINT.	786.53	2,921.15	8,732.55	5,811.40	33.45
6311	HEALTH INSURANCE	2,210.98	3,860.94	13,800.00	9,939.06	27.98
6312	IMRF EXPENSE	740.57	2,534.55	9,015.98	6,481.43	28.11
6325	BLDG., LANDSCAPE MAINT.	8,974.55	16,042.59	53,600.00	37,557.41	29.93
6330	UTILITIES	651.11	2,800.75	8,100.00	5,299.25	34.58
6340	FUEL	1,624.71	3,914.67	16,000.00	12,085.33	24.47
6350	LPT MAINTENANCE	87.40	1,752.94	20,000.00	18,247.06	8.76
6370	EQUIPMENT PURCHASE	359.95	359.95	2,200.00	1,840.05	16.36
6383	EQUIPMENT REPAIR	1,899.86	4,450.28	25,750.00	21,299.72	17.28
6384	EQUIPMENT RENTAL	0.00	984.38	2,500.00	1,515.62	39.38
6385	SMALL TOOLS AND SUPPLIES	61.27	3,103.47	16,950.00	13,846.53	18.31
6386	UNIFORMS	0.00	332.00	1,550.00	1,218.00	21.42
6395	OTHER	0.00	0.00	2,500.00	2,500.00	0.00
	Totals	27,404.33	79,695.96	294,849.53	215,153.57	27.03
<b>EDUCATION DEPARTMENT EXPENSES</b>						
7605	SALARIES/WAGES - EDUCATI	8,109.54	25,703.36	85,415.00	59,711.64	30.09
7610	PAYROLL TAXES	621.34	1,986.25	6,534.25	4,548.00	30.40

As of: June 30, 2018

GI Account Summary Report  
Boone County Conservation District

<u>Account Number</u>	<u>Account Description</u>	<u>Current Period</u>	<u>Year to Date</u>	<u>Appropriation</u>	<u>Remaining</u>	<u>% used</u>
7611	HEALTH INSURANCE	1,105.49	1,930.46	6,900.00	4,969.54	27.98
7612	IMRF EXPENSE	501.99	1,750.81	6,525.76	4,774.95	26.83
7615	CAMP PROGRAMS	1,031.73	2,187.77	10,675.00	8,487.23	20.49
7620	SCHOOL EDUCATION PROGR	19.92	400.33	2,900.00	2,499.67	13.80
7625	PUBLIC EDUCATION PROGRA	107.28	164.39	500.00	335.61	32.88
7630	UNIFORMS	0.00	0.00	300.00	300.00	0.00
7640	DISPLAYS	94.61	246.79	1,600.00	1,353.21	15.42
7645	OTHER EXPENSES	0.00	0.00	300.00	300.00	0.00
<b>Totals</b>		<b>11,591.90</b>	<b>34,370.16</b>	<b>121,650.01</b>	<b>87,279.85</b>	<b>28.25</b>
<b>TOTAL CAPITAL IMPROVEMENTS</b>						
<b>Totals</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NATURAL RESOURCE MANAGEMENT</b>						
9504	SALARIES	10,507.48	35,676.98	120,474.00	84,797.02	29.61
9511	PAYROLL TAX	809.32	2,759.76	9,216.26	6,456.50	29.94
9514	UNIFORMS	684.89	684.89	2,000.00	1,315.11	34.24
9515	HEALTH INSURANCE	2,210.98	3,860.93	13,800.00	9,939.07	27.98
9520	IMRF EXPENSE	911.69	3,195.57	11,759.46	8,563.89	27.17
9524	ECOLOGICAL RESTORATION	4,228.19	4,463.65	63,200.00	58,736.35	7.06
9530	EQUIPMENT/SUPPLIES	166.03	12,926.94	23,549.00	10,622.06	54.89
<b>Totals</b>		<b>19,518.58</b>	<b>63,568.72</b>	<b>243,998.72</b>	<b>180,430.00</b>	<b>26.05</b>
<b>Totals</b>		<b>\$ 138,412.10</b>	<b>\$ 394,310.76</b>	<b>\$ 1,270,082.57</b>	<b>875,771.81</b>	<b>31.05</b>

Boone County Conservation District  
General Ledger

For the Period From Jun 1, 2018 to Jun 30, 2018

Filter Criteria includes: 1) ID: 1165-9. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1165-9	6/1/18			Beginning Balance			3,604.37
ENGELSEN MEMORIAL	6/1/18		GENJ	Interest	0.29		
				Current Period Change	0.29		0.29
	6/30/18			Ending Balance			3,604.66

**Boone County Conservation District  
General Ledger**

**For the Period From Jun 1, 2018 to Jun 30, 2018**

Filter Criteria Includes: 1) IDs: 1060. Report order is by ID. Report is printed with shortened descriptions and In Detail Format.

Account ID Account Description	Date	Reference	Jml	Trans Description	Debit Amt	Credit Amt	Balance
1060	6/1/18			Beginning Balance			19,080.32
Operational Fund	6/1/18		GEN	Interest	4.19		
	6/1/18		GEN	Transfer in from inv	75,000.00		
	6/1/18		GEN	transfer to corp fun		75,000.00	
				Current Period Cha	75,004.19	75,000.00	4.19
	6/30/18			Ending Balance			19,084.51

Boone County Conservation District  
General Ledger

For the Period From Jun 1, 2018 to Jun 30, 2018

Filter Criteria includes: 1) ID: 1200-9. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1200-9	6/1/18			Beginning Balance			216,813.45
Wetland Mitigation	6/1/18		GENJ	Intrest	16.57		
				Current Period Change	16.57		16.57
	6/30/18			Ending Balance			216,830.02

Boone County Conservation District  
 General Ledger

For the Period From Jun 1, 2018 to Jun 30, 2018

Filter Criteria includes: 1) ID: 1100-8. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1100-8	6/1/18			Beginning Balance			674,141.79
CHECKING-RESTRICTE	6/1/18	1334	CDJ	DEKALB IMPLEMEN		93.25	
	6/1/18		GENJ	deposit	1,654.25		
				Current Period Change	1,654.25	93.25	1,561.00
	6/30/18			Ending Balance			675,702.79

Boone County Conservation District  
General Ledger

For the Period From Jun 1, 2018 to Jun 30, 2018

Filter Criteria includes: 1) ID: 1080. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1080	6/1/18			Beginning Balance			15,958.68
RESERVATION ACCOU	6/1/18	awdpcnsc061	CDJ	PNC		15.08	
	6/1/18	5496	CDJ	J. THOMAS		50.00	
	6/1/18	5497	CDJ	S. MUNDY		50.00	
	6/1/18	5498	CDJ	R. CORTEZ		50.00	
	6/1/18	5499	CDJ	F. ESPINOZA		50.00	
	6/1/18	5500	CDJ	Y. HERRERRA		75.00	
	6/1/18	5501	CDJ	R. BLODGETT		50.00	
	6/1/18	5502	CDJ	OPEN BIBLE CHURC		50.00	
	6/1/18	5503	CDJ	E. KRAUSE		50.00	
	6/1/18	5504	CDJ	A. SCHIRO		50.00	
	6/1/18	5505	CDJ	J. GARCIA		50.00	
	6/1/18	5506	CDJ	ZION LUTHERAN CH		50.00	
				Current Period Change		590.08	-590.08
	6/30/18			Ending Balance			15,368.60

Boone County Conservation District  
General Ledger

For the Period From Jun 1, 2018 to Jun 30, 2018

Filter Criteria includes: 1) ID: 1160. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1160	6/1/18			<b>Beginning Balance</b>			1,681,984.47
ALPINE INVEST. ACCT	6/1/18		GENJ	transfer to op fund		75,000.00	
	6/1/18		GENJ	DEPOSIT	221,145.08		
	6/1/18		GENJ	FEEES		419.28	
	6/1/18		GENJ	OTHER ASSET ACTI		322.24	
	6/1/18		GENJ	CHG IN ACCRUED I	1,413.35		
	6/1/18		GENJ	INTEREST	562.50		
	6/1/18		GENJ	TRANSFER TO CORP		60,000.00	
	6/1/18		GENJ	DIVIDEND	127.43		
	6/1/18		GENJ	CHG IN UNREALIZE	536.99		
	6/1/18			Current Period Change	223,785.35	135,741.52	88,043.83
	6/30/18			<b>Ending Balance</b>			1,770,028.30

Boone County Conservation District  
General Ledger

For the Period From Jun 1, 2018 to Jun 30, 2018

Filter Criteria includes: 1) ID: 1160-9. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1160-9	6/1/18			<b>Beginning Balance</b>			452,677.90
CASH IN BANK-CROW'S	6/1/18		GENJ	INTEREST	281.25		
	6/1/18		GENJ	OTHER ASSET ACTI		44.82	
	6/1/18		GENJ	CHG IN UNREALIZE	116.47		
	6/1/18		GENJ	CHG IN ACCRUED I	207.82		
	6/1/18		GENJ	FEES		112.76	
	6/1/18		GENJ	DIVIDEND	14.10		
				Current Period Change	619.64	157.58	462.06
	6/30/18			<b>Ending Balance</b>			453,139.96

## Monthly Report June 2018

Dan Kane, Executive Director

### Previous Issues & Activities:

#### Grant Updates:

- **Illinois Clean Energy Community Foundation – Land Acquisition Grant**

The Illinois Clean Energy Community Foundation has awarded the BCCD with the full request of \$71,000 toward the acquisition of the 25-acre Luckey property. Openlands has submitted a grant application to the Grand Victoria Foundation requesting the balance of funds needed to acquire this property.

**Easement/License Agreement Request(s):** There is no new information to report.

**Proposed Land Donations:** There are no new items to report under this topic.

#### **Parks & Conservation Foundation:**

The six grant awards from the Illinois Clean Energy Community Foundation have been paid to the Parks & Conservation Foundation. The payments reimburse amounts submitted for picnic tables, site identification signs, materials and equipment rental for installing a parking lot and six public events held at each of the sites where a grant was awarded.

**Farm City Elevator – Request:** No Change - the status of this request remains on hold.

**Groundwater Protection Initiative:** Work continues on this, however there is nothing new to report at this time.

**LPT Rehabilitation Project:** The board of trustees needs to determine which firm to select (First Midstate Investment Bankers or STIFEL) to provide the technical assistance needed to prepare and implement an alternative revenue bond to finance the Long Prairie Trail rehabilitation project. This item will be on the board meeting agenda for discussion and board action. (*This issue is on the board meeting agenda for discussion and/or action.*)

**Kishwaukee River – Managing Public Access:** There is no new information to report.

**TerraNavigator Solar Project Proposal – Spencer Landfill:** There has been no change in the status of this proposal.

**Boone County Request for BCCD Technical Support with Solar Energy Facilities Ordinance:** There is nothing new to report on this topic.

**Chrysler – Environmental Projects:** Staff continue to work with Mr. Keefe, with the Belvidere Chrysler Plant, on developing an outline of project work that can be implemented with financial support from Chrysler. Interest has been expressed to fund habitat restoration efforts at Kinnikinnick Creek Conservation Area. The specific amount of financial support is still being firmed up. The Belvidere Assembly Plant is planning to present the donation to the Parks and Conservation Foundation with the specific intent that the funds will be used toward the habitat restoration work at Kinnikinnick Creek Conservation Area.

**Direct Deposit Payroll:** This issue is still being reviewed and discussed by district staff.

### New Issues & Activities:

**BCCD Archery Hunt Program:** The Archery hunt qualifications concluded with a record number of hunters participating and qualifying. There were 115 people qualified and this created the first circumstance where not all qualified individuals were able to be provided a location to hunt. We were able to provide 106 people with a hunting opportunity, with all of BCCD's sites that are hunted at their designated capacity.

\*Remember to check the BCCD Website for new programs and activities! The web address is: [www.bccdil.org](http://www.bccdil.org). Please feel free to call me in advance of the meeting if you have questions about anything in this report, the accompanying documents, or about a district related issue. Thank you!

**Monthly Report June 2018**  
**Director of Operations Mick Johnston**



**New signs!**

These new signs will be added to the bottom of our Kiosks. There will be room on the board to add other grant sponsors such as Grand Victoria Foundation, IDNR's Open Space Lands, U.S Dept. of Agriculture or any other grant opportunities.

**Hooked on Fishing**



It was a cool June 2<sup>nd</sup> day. Over 200 people came to Spencer for the Coon Creek Casters "Hooked on Fishing" event. As you can see from the photographs, that there was a wide variety of participants with their children, grandchildren, and in a few cases maybe even great grandchildren. This is a great event held at Spencer Conservation Area. The Coon Creek Casters stock the ponds for the event. So there are some big fish that get caught. This has been a great partnership! This is a positive experience not only for the kids, their parents or grandparents, but it's also positive for the members of the Coon Creek Casters!



**New technology** We are always searching new technology to make ourselves more efficient. A salesman loaned us four battery operated power tools to try. Here Aj is demonstrating a new commercial battery operated trimmer. It's an awesome idea! There are times you can just put it in the truck and go! Don't have to mix fuel. Don't have to worry about gas tipping over in the truck. We can be ready in a moment's notice. An example of its use was having it to help the rescue team get access to the pond. The gas chainsaw wouldn't start and the battery powered equipment got the job done in a potential emergency situation. While operating the tool, the noise level to the operator was non-existent. We are going to adopt some of these into our tool inventory.

**Openlands meeting**

On May 24<sup>th</sup> I met with Openlands easement auditors Stacy Meyers and Amiee Collins to look at sites that were purchased with Grant funds to see that we were in compliance. They were very happy to see improvements on the sites that were consistent with Openlands Goals and Objectives.

**Boone County Conservation District  
Maintenance Board Report  
Presented to the B.C.C.D. Board of Trustees on June 19th, 2018**

## **REC HALL REPAIRS AND MAINTENANCE**

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Extensive concrete floor repairs were made in the rec hall over the last month.

- Image Pro's Concrete performed lifting repairs to the sunk areas of the existing floor, patched the outside exposed foundation as well as ground and patched the existing cracks.
- This eliminated all trip hazards and reinforced the floor to avoid future degradation.

## **EAGLE SCOUT PROJECTS**

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Eagle Scout candidate Mike Savitzky chose to do some much needed updates and repairs to the Rec Hall for his project.

- The Newly repaired floor was cleaned, etched and coated with an anti-slip epoxy designed for concrete floors.
- Minor repairs were made to the outside and 2 coats of transparent sealer were applied to all exterior wood surfaces.

Eagle Scout candidate Matt Grant chose to complete the flooring and some trim work to the living quarters of the Piscasaw Barn.

- Maintenance staff removed water damaged drywall and prepped the interior for his project.

## **BALLARD FARM REMEDIATION**

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Winning bidders for the barn salvages were allowed access on June 1<sup>st</sup>.

- Winning bidder for building C18 completed all paperwork and began salvaging on June 1<sup>st</sup>.
- Winning bidders for buildings A18 and B18 have not completed paperwork at this point but do have until Sept. 30<sup>th</sup>.

## **KISHWAUKEE VALLEY C/A**

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2 garage doors were replaced at the Holland site 6 car garage.

- The Coon Creek Casters have expressed interest in possibly utilizing a portion of the 6 car garage in the future for storage.

## **EQUIPMENT REPAIR/MAINTENANCE**

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Typical preventative maintenance has been completed on several vehicles and equipment.

- 2001 Chevy Blazer; Rear brakes, rear U-joints and an idler link were replaced in house.
- 2009 Ford Ranger; Front brakes were replaced in house. Scheduled for new tires and an alignment at RJ Daniels.

## **HOOKED ON FISHING**

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Maintenance Department assisted with the Hooked on fishing event on June 2<sup>nd</sup>.

- Attendance was near 100 participants, and a lot of fish were caught!

## **SAFETY AND TRAINING**

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- Aj Barker attended an active shooter informational seminar with the Boone County Sheriff's Dept. on June 12<sup>th</sup>.
- Aj Barker and Joel Nelyon will be attending first aid/CPR on June 15<sup>th</sup>.
- Aj Barker has had ongoing training in acquiring his Class A CDL as well as safety and operation of the Ford Tractor/Boom mower
- Getz Fire Equipment performed annual testing on all fire extinguishers.

## MOWING AND TRIMMING

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Turf grass mowing is in full swing for the season.

- We are currently dedicating approx. 100 man hours per week in turf grass mowing.
- Trail side mowing with the boom mower began the week of June 11<sup>th</sup>.

## STIHL BATTERY POWERED EQUIPMENT

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The Maintenance Department was loaned several pieces of battery powered Stihl equipment to demo for one week.

- A string trimmer, hedge trimmer, chainsaw and blower were used in a variety of different jobs.
- This equipment, while not entirely replacing gas powered, may be a wise purchase as we upgrade tools in the future.
- A few benefits are reduced noise levels, reduced emission output, less overall maintenance and an impressive battery life.

## INCIDENT AT POND #3

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On June 12<sup>th</sup>, Maintenance employees assisted the Belvidere Police Department, Belvidere Fire Department and Boone County Emergency Management Agency in locating an individual possibly in the water in pond # 3. The individual was later located off of Conservation property. A full incident report will be available.

## **Monthly Report**

*By: Joshua Sage*

*Natural Resources Management Department*

*June 2018*

### **1. Seed Harvest**

- Seed collecting, cleaning, and storing has started for the 2018 growing season.

### **2. John Todt Memorial Project – Spencer Conservation Area**

- This project is a two-acre riparian woodland restoration.
- Invasive resprouts will be treated through the growing season.

### **3. Piscasaw Fen Mitigation**

- Weed control has started and will continue through the growing season.
- The entire area has been mowed with a walk behind field mower. This tool allows us to mow the wetland with minimal damage to the soil and allows us to maneuver around last years tree and shrub planting.

### **4. Kinnikinnick Creek Conservation Area – USFWS Habitat Enhancement Project**

- This project will create 17 acres of short grass prairie, shrub land, and oak savanna.
- Resprouts are being managed this growing season.
- Work is being completed to create a proper seed bed for a frost seeding.
- Joel Neylon, an avid birder and BCCD staff member is collecting baseline bird data for this project as time allows. This project will be ongoing, making it possible to see the evolution of bird species as the project advances.

### **5. Native pollinator plantings at the office and APF grounds**

- Weed control has started and will continue through the growing season.

### **6. Ballard Farm Conservation Area**

- Building Salvage has started and will continue through September. Demolition will start October first. Three buildings and slab concrete will be removed this fiscal year.
- Weed management continues in the native grass nursery. Total weed control is needed to eliminate the risk of weed species being collected.

### **7. Invasive weed control in natural areas**

A large portion of NRM's time is spent on this task in June.

Weeds that are being controlled are as follows:

- Canada Thistle
- Yellow Sweet Clover
- White Sweet Clover
- Vetch
- Nodding Thistle
- Red Clover
- Wild Parsnip
- Birds Foot Trefoil

### **8. Three interns are working with the NRM Department this season.**

- Garrett Hyser, a recent graduate of UW Whitewater.
- Dan Gibson, Michigan State University
- Connor McClelland, Knox College

### **9. Flora Prairie Wildflower Walk**

- Aarron M. gave an interpretive walk at Flora Prairie Nature Preserve on June 13<sup>th</sup>.
- Aarron presented historic information about the preserve, management techniques, as well as the rare plant community that is present on the preserve.

## School Programs

- Reviewing and updating/organizing programs for next year.
- Our seasonal educator's last day was May 31<sup>st</sup>. Having Pat worked out great and she plans to return in the fall.

## Public Programs

- Brian Hale led a Tree ID class at Spencer.

## Scouts

- Met with a volunteer master Naturalist who is helping to plan the Nature Merit Badge workshop for Boy Scouts.
- Led an Animal Habitats badge program for 30 girl scouts and 6 adults from their camp.
- Conducted an Outdoor Skills day for 13 girl scouts and 4 adults from DeKalb County.
- Met with a Boy Scout who needed to complete his Fish & Wildlife badge requirements.
- A group pf Boy Scouts visited the Nature Center and got to meet Checkers and Flo.
- The girl scout camp painted colorful rocks and added them to our Truffala Trail Natural Play Area.

## Camp

- Camp staff training is in progress.
- Camp starts June 25<sup>th</sup>.
- Most camp weeks are full.
- 1<sup>st</sup> aid training is on Friday at the Belvidere Fire Dept.
- Jenny, my assistant camp director, started June 4<sup>th</sup>.
- She has been soliciting donations for camp from local businesses.

## Meetings/Conferences

- Attended an EEAI Board of Directors retreat/training in Decatur.
- Attended IACD conference planning meeting at Starved Rock.
- Hosted EEAI regional Share-a-thon at Lorado Taft.

## Other

- The carpet in the classroom was cleaned after school programs finished.
- The Rec Hall floor was repaired just in time for camp!!

Board members are invited to attend one of our family nights during camp season. They are on Thursday evenings from 6:30 – 7:30 at the pavilion in Spencer on June 28<sup>th</sup>, July 12<sup>th</sup>, July 19<sup>th</sup>, July 26<sup>th</sup>, and August 2<sup>nd</sup>.

**Board Report June 2018**  
**Special Events and Public Outreach Manager**

I attended the Ida Library Summer Kickoff on June 2. There were about 250 in attendance.

I have been doing service projects with the Boy Scout Day Camp. Scouts planted native plants in the turtle enclosure and cub scouts planted corn, beans and squash for the Native garden. Scout Pack 121 will be doing brush cutting along the trail at Spencer on Saturday, June 16.

I recently attending a Food Safety Manager Certification at the Learning Basket in Belvidere. I took and passed the Federal Food Safety Certification test and will be receiving a certificate that will be good for five years. This will satisfy the Boone County Health Department requirements to have a certified Food Safety Manager on site during BCCD special events where food is served.

Pam Stock

Pam Stock  
 Special Events and Public Outreach Manager

Monthly Report  
 March volunteer hours April 2018

Department Work Details No. of Volunteers Volunteer Hours Per Hour Value: \$ 22.34

		<u>Reported Value</u>	
<i>Office</i>	office support		\$ -
	Newsletter Mailing		\$ -
<b>subtotal</b>			<b>\$ -</b>

<b>Restoration Work</b>			
	Fence removal	7	28 \$ 625.52
	weed removal	7	32 \$ 714.88
	seed planting		\$ -
	greenhouse	2	8 \$ 178.72
	Herbicide training		\$ -
Flora Cleanup			\$ -
Burn			\$ -
			\$ -
<b>Sub total</b>		<b>11</b>	<b>68 \$ 1,519.12</b>

<i>Horse Trail Clean up</i>			\$ -
<i>Spencer Clean Up</i>			\$ -
<i>LPTCleanup</i>			\$ -
<b>Sub total</b>			<b>\$ -</b>

<b>Gardens</b>			
	Gardening		\$ -
	Garden Greenhouse		\$ -
			\$ -
<b>Sub total</b>			<b>\$ -</b>

<b>Education Dept.</b>			
	Nature Center Animals		\$ -
	Turtle enclosure		\$ -
	Misc.		\$ -
	Camp Programs		\$ -
	Nature Play area		\$ -
	Scout project		\$ -
			\$ -
<b>Sub total</b>			<b>\$ -</b>

<b>Misc. Programs &amp; Meetings</b>			
	Probation office cleanup		\$ -
	Fair		\$ -
	Comcast Cares Day		\$ -
	Safety Program	2	22 \$ 491.48
	Wildflower Walkabx	1	2 \$ 44.88
	Conservation tours	1	10 \$ 223.40
	Wildflower ID Class	1	3 \$ 67.02

**Pam Stock**  
**Special Events and Public Outreach Manager**

**Monthly Report**  
**March volunteer hours April 2018**

	APF Steering Committee		\$	-
<b>Event or Program</b>	APF		\$	-
	Hometown Christmas Parade		\$	-
	Holiday Walk		\$	-
	APF Pumpkin washing			
<b>Sub total</b>		<b>3</b>	<b>37</b>	<b>\$ 826.58</b>
<b>Maintenance</b>			\$	-
<b>Sub Total</b>			\$	-
	<b>Board Members</b>			
<b>Monthly Board Meeting</b>		<b>5</b>	<b>7.5</b>	<b>\$ 167.55</b>
<b>Committee Meetings</b>				
	APF Steering Committee		\$	-
	APF Volunteering		\$	-
	Parks & Conservation		\$	-
	Risk Management		\$	-
	IACD		\$	-
	Alternative Energy		\$	-
	Greenways		\$	-
	Willow Creek Corridor		\$	-
	Water Preservation		\$	-
	License Review		\$	-
	Fair		\$	-
	LPT Cleanup		\$	-
	Canoe launch dedication			
<b>Subtotal</b>		<b>5</b>	<b>7.5</b>	<b>\$ 167.55</b>
<b>Grand Total</b>		<b>19</b>	<b>112.5</b>	<b>\$ 2,513.25</b>

Final accounts payable for July

8/16/18 at 10:15:22.06

Page: 1

**Boone County Conservation District  
Check Register  
For the Period From Jul 1, 2018 to Jul 31, 2018**

Filter Criteria Includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
18831	7/17/18	AIRGAS USA, LLC	1050	94.89
18832	7/17/18	BARRS FLOWERS	1050	157.50
18833	7/17/18	BARRY TS MODERN	1050	34.51
18834	7/17/18	BOONE COUNTY H	1050	115.00
18835	7/17/18	BOONE COUNTY JO	1050	190.00
18836	7/17/18	BLUE CROSS BLUE	1050	3,816.96
18837	7/17/18	BELVIDERE ACE HA	1050	64.48
18838	7/17/18	BELVIDERE FIRE D	1050	840.00
18839	7/17/18	BEN MEADOWS	1050	225.91
18840	7/17/18	Berkley Net Underwri	1050	1,962.00
18841	7/17/18	BOBCAT OF ROCKF	1050	412.08
18842	7/17/18	CARRIGAN DESIGN	1050	482.50
18843	7/17/18	CHERRY VALLEY L	1050	204.66
18844	7/17/18	Cardmember Service	1050	2,841.14
18845	7/17/18	CITY OF BELVIDER	1050	1,661.12
18846	7/17/18	COMED	1050	655.80
18847	7/17/18	COMED	1050	28.53
18848	7/17/18	COMED	1050	31.28
18849	7/17/18	COMED	1050	35.91
18850	7/17/18	COMED	1050	16.83
18851	7/17/18	COMMUNITY BARG	1050	30.00
18852	7/17/18	CONSOLIDATED MA	1050	462.92
18853	7/17/18	DEBORAH S. LOOS	1050	600.00
18854	7/17/18	DON MILLER	1050	300.00
18855	7/17/18	DBS, INC.	1050	100.00
18856	7/17/18	DE LAGE LANDEN F	1050	721.18
18857	7/17/18	THE DELONG COM	1050	914.10
18858	7/17/18	FAST LANE THREA	1050	40.00
18859	7/17/18	FIRST STUDENT	1050	420.00
18860	7/17/18	GETZ FIRE EQUIPM	1050	683.79
18861	7/17/18	GRAINGER PARTS	1050	297.50
18862	7/17/18	HANSON PROFESSI	1050	5,415.62
18863	7/17/18	ILL. DEPT. OF AG	1050	60.00
18864	7/17/18	KIMBERLY KOLNER	1050	75.00

**Boone County Conservation District**  
**Check Register**  
**For the Period From Jul 1, 2018 to Jul 31, 2018**

Filter Criteria Includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
18665	7/17/18	KLEHM ARBORETU	1050	150.00
18666	7/17/18	LOWES	1050	197.57
18667	7/17/18	MDC ENVIRONMEN	1050	614.23
18668	7/17/18	MENARDS	1050	263.63
18669	7/17/18	MR. GOODWATER	1050	181.50
18670	7/17/18	NAPA AUTO PARTS	1050	727.85
18671	7/17/18	NPCA	1050	35.00
18672	7/17/18	NICOR	1050	37.84
18673	7/17/18	NICOR	1050	32.16
18674	7/17/18	PEABUDY'S NORTH	1050	145.20
18675	7/17/18	PETTY CASH	1050	64.11
18676	7/17/18	PHYSICIANS IMMED	1050	131.00
18677	7/17/18	PNC	1050	52,423.60
18678	7/17/18	PORT-A-JOHN	1050	70.00
18679	7/17/18	RICHARD HAMILTO	1050	100.00
18680	7/17/18	ROBERT KOEHN	1050	195.00
18681	7/17/18	RED BUFFALO NUR	1050	102.00
18682	7/17/18	SHOPKO	1050	44.80
18683	7/17/18	SMOKIN COOP BBQ	1050	206.00
18684	7/17/18	SUNSET LOGISTICS	1050	1,980.13
18685	7/17/18	TRACTOR TOWN	1050	239.90
18686	7/17/18	UNITED SANITATIO	1050	2,140.00
18687	7/18/18	BARRY TS MODERN	1050	30.00
18688	7/18/18	RED BUFFALO NUR	1050	759.25
AWDIMRF176	7/31/18	Ill. Municipal Retirem	1050	4,520.79
<b>Total</b>				<b><u>89,380.77</u></b>