

Boone County Conservation District
Minutes of the Meeting of May 15, 2018

Index

Roll Call and Call to Order	I
Minutes	II
Minutes of the April17, 2018 meeting	
Financial Reports	III
April 2018	
Public Input	IV
Reports	V
District Affairs	VI
<ul style="list-style-type: none">• Finance Options including Alternative Revenue Bonds and/or Loan for LPT Rehab Project• Ballard Farm Conservation Area Salvage Bids Update	
Accounts Payable	VII
Board Member Comments	VIII
Adjournment	IX

Boone County Conservation District Meeting

May 15, 2018

Meeting Minutes

I. Roll Call and Call to Order

The regular meeting of the Boone County Conservation District Board of Trustees was called to order by Board President Mike Petersen at 4:00 p.m. on Tuesday, May 15, 2018 at the Gustafson Nature Center, 603 N. Appleton Rd., Belvidere, IL.

Roll call was taken, and the following board members were present: Katie Rudy, Mike Petersen, Sean Beckmann, Matt Bullard and George Thomas. Also present were Dan Kane, Mick Johnston, Attorney Loos, Cathie Johnson, Nick Sheppard, Tina Dawson, Josh Sage, AJ Barker and Tom Crabtree, of Stifel.

II. Minutes

April 17, 2018 Meeting

Katie Rudy motioned, and Matt Bullard seconded that the minutes of the March 20, 2018 meeting be approved as presented.

Poll votes were:	George Thomas - aye	Katie Rudy – aye
	Matt Bullard – aye	Sean Beckmann - aye
	Mike Petersen - aye	

Motion approved.

III. Financial reports

Financial reports for April 2018 were filed subject to audit.

IV. Public Input

No public was present.

V. Staff Reports

Reports were submitted with the meeting information.

VI. District Affairs

Finance Options including Alternative Revenue Bonds and/or Loan for LPT Rehab Project

Tom Crabtree, of Stifel, explained to the board how the issuance of bonds works including alternative revenue bonds. He answered questions for the board members. Board members thanked him for his information.

The board also reviewed loan documents that were presented by Alpine Bank. Discussion ensued.

Sean Beckmann motioned, and George Thomas seconded that the board go ahead and accept the loan offer from Alpine Bank and authorize Dan Kane to sign all loan documents.

Poll votes were: George Thomas - aye Katie Rudy – aye
 Matt Bullard – aye Sean Beckmann - aye
 Mike Petersen - aye

Motion approved.

Ballard Farm Conservation Area Salvage Bids Update

Josh Sage and Nick Sheppard updated the board on the salvage bids for the work at Ballard Farm. Attorney Loos informed the board that each bid winner should sign a hold harmless agreement. She will get the District a copy of a generic hold harmless agreement that can be used. The board thanked Josh and Nick for all their work on this matter.

VII. Accounts Payable

George Thomas motioned, and Sean Beckmann seconded that the District pay the payables due through May 15, 2018.

Poll votes were: George Thomas - aye Katie Rudy – aye
 Matt Bullard – aye Sean Beckmann - aye
 Mike Petersen - aye

Motion approved.

VIII. Board Comments

Board Trustee Sean Beckmann submitted his resignation from the board effective July 1. He is moving to Florida to take a new position. The board thanked him for service and wished him good luck in his new job.

IX. Adjournment

Matt Bullard motioned, and Katie Rudy seconded that at the hour 5:30 p.m. the meeting be adjourned.

Poll votes were:	George Thomas - aye	Katie Rudy – aye
	Matt Bullard – aye	Sean Beckmann - aye
	Mike Petersen - aye	

Motion approved.

President

Secretary

BOONE COUNTY CONSERVATION DISTRICT
SUMMARY REPORT for the Board of Trustees
MONTH ENDING APRIL 30, 2018

	Checking	Payroll	Alpine Invest Fund
Beginning Balance	3,134.56	52,188.35	1,664,526.88
Revenues	7,583.68		18,019.68
Expenditures	78,616.04	65,111.18	1,272.56
Transfer In	125,000.00	42,811.65	
Transfer Out	42,811.65		125,000.00
Ending Balance	14,290.55	29,888.82	1,556,274.00

Boone County Conservation District
Income Statement
For the One Month Ending April 30, 2018

	Current Month Actual	Year to Date Actual	Year to Date Budget	Difference
Revenues				
PROPERTY TAXES	0.00	0.00	1,087,655.00	1,087,655.00
REPLACEMENT TAXES	16,112.12	16,112.12	69,839.00	53,726.88
INTEREST INCOME	1,673.55	1,673.55	11,500.00	9,826.45
Dog Tag Sales	1,266.35	1,266.35	3,200.00	1,933.65
HUNTING PROGRAM	0.00	0.00	2,450.00	2,450.00
FIREARM HUNT	0.00	0.00	1,550.00	1,550.00
ETHNIC GARDENS	0.00	0.00	2,000.00	2,000.00
NATURE'S WINDOW	483.00	483.00	7,500.00	7,017.00
MEMORIALS/DONATIONS	0.00	0.00	1,000.00	1,000.00
OTHER REVENUES	97.65	97.65	3,500.00	3,402.35
SUMMER CAMP PROGRAMS	4,745.68	4,745.68	14,000.00	9,254.32
SCHOOL EDUCATION PROGRAMS	956.00	956.00	6,000.00	5,044.00
PUBLIC EDUCATION PROGRAMS	35.00	35.00	1,000.00	965.00
AUTUMN PIONEER FESTIVAL	0.00	0.00	10,000.00	10,000.00
FINES AND TICKET PAYMENTS	0.00	0.00	500.00	500.00
Brown Park & Cons. Area	0.00	0.00	5,200.00	5,200.00
BC Community Foundation	0.00	0.00	8,500.00	8,500.00
REVENUE TOTAL	\$ 25,369.35	\$ 25,369.35	\$ 1,235,394.00	1,210,024.65

As of: April 30, 2018

GI Account Summary Report
Boone County Conservation District

<u>Account Number</u>	<u>Account Description</u>	<u>Current Period</u>	<u>Year to Date</u>	<u>Appropriation</u>	<u>Remaining</u>	<u>% used</u>
LAW ENFORCEMENT						
4000	CONTRACT (salaries, benefits)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00	100.00
4005	Contract with Boone County	5,000.00	5,000.00	5,000.00	0.00	100.00
4020	COURT COSTS	0.00	0.00	600.00	600.00	0.00
Totals		10,000.00	10,000.00	10,600.00	600.00	94.34
PROFESSIONAL SERVICES						
4500	PROFESSIONAL FEES AND SE	15,546.67	15,546.67	42,500.00	26,953.33	36.58
Total		15,546.67	15,546.67	42,500.00	26,953.33	36.58
ADMINISTRATIVE EXPENSES						
5010	ADM. WAGES & SALARIES	29,360.88	29,360.88	252,439.00	223,078.12	11.63
5050	PAYROLL TAXES	2,319.46	2,319.46	19,311.58	16,992.12	12.01
5055	IMRF EXPENSE	3,667.21	3,667.21	30,653.73	26,986.52	11.96
5056	HEALTH INSURANCE	2,176.12	2,176.12	19,300.00	17,123.88	11.28
5057	Health Ins. Reim. Fund	0.00	0.00	14,000.00	14,000.00	0.00
5060	PROPERTY TAXES	0.00	0.00	9,000.00	9,000.00	0.00
5061	Property Mortgage	5,000.00	5,000.00	5,000.00	0.00	100.00
5080	TELEPHONE AND UTILITIES	1,716.42	1,716.42	24,150.00	22,433.58	7.11
5100	OFFICE EXPENSES AND SUPP	371.67	371.67	6,000.00	5,628.33	6.19
5110	INSURANCE	7,518.00	7,518.00	72,500.00	64,982.00	10.37
5120	UNIFORMS	0.00	0.00	1,200.00	1,200.00	0.00
5135	CONF./TRAINING	847.70	847.70	8,175.00	7,327.30	10.37
5140	DUES	0.00	0.00	5,755.00	5,755.00	0.00
5146	COPY MACHINE LEASE & PRI	721.18	721.18	11,000.00	10,278.82	6.56
5155	EQUIP. PURCHASE	392.18	392.18	7,000.00	6,607.82	5.60
5156	EQUIPMENT REPAIR	0.00	0.00	1,000.00	1,000.00	0.00
5160	MISCELLANEOUS	30.16	30.16	12,100.00	12,069.84	0.25
5162	MEMORIALS	146.00	146.00	600.00	454.00	24.33
5163	Public Relations & Information	730.00	730.00	13,250.00	12,520.00	5.51
5164	Cultural Heritage Garden Progr	98.57	98.57	3,550.00	3,451.43	2.78
5165	Volunteer Resources	175.27	175.27	3,800.00	3,624.73	4.61
5166	Public Outreach & Programming	0.00	0.00	1,600.00	1,600.00	0.00
5167	Riffes & Eddies	44.50	44.50	7,000.00	6,955.50	0.64
5168	Nature's Window	360.00	360.00	11,600.00	11,240.00	3.10
5180	Autumn Pioneer Festival	40.00	40.00	16,500.00	16,460.00	0.24
Totals		55,715.32	55,715.32	556,484.31	500,768.99	10.01
LAND MAINTENANCE						
6305	WAGES - MAINTENANCE	11,553.15	11,553.15	114,151.00	102,597.85	10.12
6310	PAYROLL TAXES - MAINT.	939.57	939.57	8,732.55	7,792.98	10.76
6311	HEALTH INSURANCE	1,576.12	1,576.12	13,800.00	12,223.88	11.42
6312	IMRF EXPENSE	1,047.99	1,047.99	9,015.98	7,967.99	11.62
6325	BLDG., LANDSCAPE MAINT.	1,323.16	1,323.16	53,600.00	52,276.84	2.47
6330	UTILITIES	977.54	977.54	8,100.00	7,122.46	12.07
6340	FUEL	866.84	866.84	16,000.00	15,133.16	5.42
6350	LPT MAINTENANCE	0.00	0.00	20,000.00	20,000.00	0.00
6370	EQUIPMENT PURCHASE	0.00	0.00	2,200.00	2,200.00	0.00
6383	EQUIPMENT REPAIR	1,876.48	1,876.48	25,750.00	23,873.52	7.29
6384	EQUIPMENT RENTAL	0.00	0.00	2,500.00	2,500.00	0.00
6385	SMALL TOOLS AND SUPPLIES	15.99	15.99	16,950.00	16,934.01	0.09
6386	UNIFORMS	0.00	0.00	1,550.00	1,550.00	0.00
6395	OTHER	0.00	0.00	2,500.00	2,500.00	0.00
Totals		20,176.84	20,176.84	294,849.53	274,672.69	6.84
EDUCATION DEPARTMENT EXPENSES						
7605	SALARIES/WAGES - EDUCATI	7,693.46	7,693.46	85,415.00	77,721.54	9.01
7610	PAYROLL TAXES	602.06	602.06	6,534.25	5,932.19	9.21

As of: April 30, 2018

GI Account Summary Report
Boone County Conservation District

<u>Account Number</u>	<u>Account Description</u>	<u>Current Period</u>	<u>Year to Date</u>	<u>Appropriation</u>	<u>Remaining</u>	<u>% used</u>
7611	HEALTH INSURANCE	788.05	788.05	6,900.00	6,111.95	11.42
7612	IMRF EXPENSE	746.85	746.85	6,525.76	5,778.91	11.44
7615	CAMP PROGRAMS	1,156.04	1,156.04	10,675.00	9,518.96	10.83
7620	SCHOOL EDUCATION PROGR	300.54	300.54	2,900.00	2,599.46	10.36
7625	PUBLIC EDUCATION PROGRA	57.11	57.11	500.00	442.89	11.42
7630	UNIFORMS	0.00	0.00	300.00	300.00	0.00
7640	DISPLAYS	45.15	45.15	1,600.00	1,554.85	2.82
7645	OTHER EXPENSES	0.00	0.00	300.00	300.00	0.00
	Totals	11,389.26	11,389.26	121,650.01	110,260.75	9.36
TOTAL CAPITAL IMPROVEMENTS						
	Totals	0.00	0.00	0.00	0.00	0.00
NATURAL RESOURCE MANAGEMENT						
9504	SALARIES	11,606.57	11,606.57	120,474.00	108,867.43	9.63
9511	PAYROLL TAX	909.47	909.47	9,216.26	8,306.79	9.87
9514	UNIFORMS	0.00	0.00	2,000.00	2,000.00	0.00
9515	HEALTH INSURANCE	1,576.11	1,576.11	13,800.00	12,223.89	11.42
9520	IMRF EXPENSE	1,379.27	1,379.27	11,759.46	10,380.19	11.73
9524	ECOLOGICAL RESTORATION	235.46	235.46	63,200.00	62,964.54	0.37
9530	EQUIPMENT/SUPPLIES	449.70	449.70	23,549.00	23,099.30	1.91
	Totals	16,156.58	16,156.58	243,998.72	227,842.14	6.62
	Totals	\$ 128,984.67	\$ 128,984.67	\$ 1,270,082.57	1,141,097.90	10.16

Boone County Conservation District
General Ledger

For the Period From Apr 1, 2018 to Apr 30, 2018

Filter Criteria includes: 1) ID: 1165-9. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
1165-9	4/1/18			Beginning Balance			3,603.76
ENGELSEN MEMORIAL	4/1/18		GENJ	Interest	0.30		
				Current Period Change	0.30		0.30
	4/30/18			Ending Balance			3,604.06

Boone County Conservation District
General Ledger

For the Period From Apr 1, 2018 to Apr 30, 2018

Filter Criteria includes: 1) ID: 1080. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
1080	4/1/18			Beginning Balance			14,815.25
RESERVATION ACCOU	4/1/18	PNCSC0418	CDJ	PNC		13.30	
				Current Period Change		13.30	-13.30
	4/30/18			Ending Balance			14,801.95

**Boone County Conservation District
General Ledger**

For the Period From Apr 1, 2018 to Apr 30, 2018

Filter Criteria Includes: 1) IDs: 1060. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jml	Trans Description	Debit Amt	Credit Amt	Balance
1060	4/1/18			Beginning Balance			19,075.29
Operational Fund	4/1/18		GEN	transfer from invest	75,000.00		
	4/1/18		GEN	Transfer to checking		75,000.00	
	4/1/18		GEN	Interest	2.30		
				Current Period Cha	75,002.30	75,000.00	2.30
	4/30/18			Ending Balance			19,077.59

Boone County Conservation District
General Ledger

For the Period From Apr 1, 2018 to Apr 30, 2018

Filter Criteria includes: 1) ID: 1100-8. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1100-8	4/1/18			Beginning Balance			662,908.79
CHECKING-RESTRICTE	4/1/18	1332	CDJ	Glacial Oaks Nursery		49.00	
	4/1/18		GENJ	Deposit	3,775.00		
				Current Period Change	3,775.00	49.00	3,726.00
	4/30/18			Ending Balance			666,634.79

Boone County Conservation District
General Ledger

For the Period From Apr 1, 2018 to Apr 30, 2018

Filter Criteria includes: 1) ID: 1160-9. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1160-9	4/1/18			Beginning Balance			451,539.02
CASH IN BANK-CROW'S	4/1/18		GENJ	Other asset activity		15.13	
	4/1/18		GENJ	Chg in unrealized gains/		110.12	
	4/1/18		GENJ	Chg in accrued income		472.36	
	4/1/18		GENJ	Fees		112.53	
	4/1/18		GENJ	Dividend	42.60		
	4/1/18		GENJ	Interest	898.13		
				Current Period Change	940.73	710.14	230.59
	4/30/18			Ending Balance			451,769.61

Boone County Conservation District
General Ledger

For the Period From Apr 1, 2018 to Apr 30, 2018

Filter Criteria includes: 1) ID: 1160. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jral	Trans Description	Debit Amt	Credit Amt	Balance
1160	4/1/18			Beginning Balance			1,664,526.88
ALPINE INVEST. ACCT	4/1/18		GENJ	transfer to checking		50,000.00	
	4/1/18		GENJ	transfer to op acct		75,000.00	
	4/1/18		GENJ	Replacement Tax	16,112.12		
	4/1/18		GENJ	Other asset activity	31.56		
	4/1/18		GENJ	Chg in unrealized gains/		681.06	
	4/1/18		GENJ	Chg in accrued income		176.53	
	4/1/18		GENJ	Interest	1,671.25		
	4/1/18		GENJ	Dividend	204.75		
	4/1/18		GENJ	fees		414.97	
				Current Period Change	18,019.68	126,272.56	-108,252.88
	4/30/18			Ending Balance			1,556,274.00

Monthly Report May 2018

Dan Kane, Executive Director

Previous Issues & Activities:

Grant Updates:

- **Illinois Clean Energy Community Foundation – Land Acquisition Grant**

The grant application is being reviewed and we await their determination as to whether or not a grant award will be made.

Easement/License Agreement Request(s): There is no new information to report.

Proposed Land Donations: There are no new items to report under this topic.

Parks & Conservation Foundation:

The six grant awards from the Illinois Clean Energy Community Foundation are completed and the requests for reimbursement have been completed and submitted.

Farm City Elevator – Request: No Change - the status of this request remains on hold.

Groundwater Protection Initiative: The local Water Preservation and Protection Action (WPPA) committee continues to work on the development of a sensitive aquifer recharge area map to be used in future planning and as a resource to focus protection measures for surface and groundwater resources. This current effort utilizes existing data from several sources. The WPPA is also seeking grant funding that would pay for 3-dimensional mapping of local aquifers, and conduct groundwater modeling with that data to establish/refine our understanding of deeper aquifer recharge, vertical groundwater movement and other parameters of local groundwater flow systems and how those systems are influenced by municipal and other wells. A new regional water study has been initiated via a governor's directive. This new study involves eleven counties extending from Boone County on the east to the Mississippi River or essentially the Northwestern Counties of Illinois. The next meeting for this new effort has been set for May 30th.

LPT Rehabilitation Project: Director Kane continues to seek grant and funding options to implement this work. President Mike Petersen and Director Kane met with Paulina Sihakom, Rockford Market Executive with PNC to discuss finance options for this project. Other financial institutions were also contacted to gain their input. The bank officials that we spoke with indicated that they could participate in bidding on alternative revenue bonds, but that they were not able to establish a loan given the fact that the BCCD does not control the funding source that is intended to service the debt. Alpine Bank may be the only institute that can consider this option as their employees manage those funds. A representative from Alpine Bank may attend our May 15th Board meeting to present a fiancé option. In addition, a representative with Stifel, Tom Crabtree, is scheduled to attend our board meeting to discuss this issue. William Glass with First Midstate Inc. is also planning to submit an update to the information he provided at an earlier board meeting. *(This issue is on the board meeting agenda for discussion and/or action.)*

Kishwaukee River – Managing Public Access: There is no new information to report.

TerraNavigator Solar Project Proposal – Spencer Landfill: There has been no change in the status of this proposal.

Boone County Request for BCCD Technical Support with Solar Energy Facilities Ordinance: There is nothing new to report on this topic.

Chrysler – Environmental Projects: Staff continue to work with Mr. Keefe, with the Belvidere Chrysler Plant, on developing an outline of project work that can be implemented with financial support from Chrysler. Interest has been expressed to fund habitat restoration efforts at Kinnikinnick Creek Conservation Area. The specific amount of financial support is still being firmed up.

Direct Deposit Payroll: At the April board meeting, Director Kane was asked to meet with full-time BCCD staff to gain their input on changing the payroll system to establish a direct deposit system. This topic was raised at a BCCD staff meeting and it was determined that each employee would meet with Director Kane to provide their input. The process of gathering this input is currently underway.

Comcast Cares Community Clean-up Day: The Saturday event went well with volunteers contributing time and energy toward several conservation district sites and Belvidere Park District sites. Pam Stock will provide a more robust and detailed analysis of this event in her board report.

Rock Valley College – Science/Environmental Fair: Dave Sliktas and Dan Kane prepared a display and set-up a booth at this event to showcase the BCCD and the local Parks & Conservation Foundation. The event ran from 5:00 to 9:00 p.m. on Friday, April 20th.

New Issues & Activities:

IAPD Legislative Reception and Conference: Dan Kane attended the legislative reception and conference on Tuesday April 24th & 25th. This event provided an opportunity to meet with legislators and learn first hand what the current legislative issues are that will potentially affect the district. There are many legislative bills that have been introduced that could affect the BCCD. Anyone interested in reviewing the information that was received can contact Dan for copies or to simply review it.

BCCD Archery Hunt Qualifications: Archery hunt qualifications began on Saturday, May 5th and will conclude on Saturday, May 12th. There are new criteria for the program detailed on the BCCD website. These new criteria are being reviewed with hunters at the qualifications.

Volunteer Open House: The BCCD is hosting an open house event for its volunteers. The event runs from 6:00 to 9:00 p.m. at the Wings & Wheels Museum at the Poplar Grove Airport. I hope all of the board members will find time to stop in and participate.

2018 Historic Preservation Achievement Program: On Thursday, May 17th, the Boone County Historical Society will host its annual award program at the Boone County Community Building. The program starts at 6:00 p.m. to 8:00 p.m. Please consider attending this event!

**Remember to check the BCCD Website for new programs and activities! The web address is: www.bccdil.org. Please feel free to call me in advance of the meeting if you have questions about anything in this report, the accompanying documents, or about a district related issue. Thank you!*

Monthly Report May 2018
Director of Operations Mick Johnston

ATV electric wheel chair allows accessibility to BCCD Trails



We are always trying to meet the needs of all our citizens. This is Chris Somers at Big Hills in Beloit. He is being outfitted to enjoy the outdoors with the help of Jeremy Oster. Jeremy is trying to start loaning out this type of chair to people with disabilities. Jeremy is working to get more chairs.

Jeremy has been involved with our Autumn Pioneer Festival. This is a great idea because we have such limited funds we can't possibly meet all needs. We try to accommodate those needs when they are asked for. This is a beautiful resource that will allow access to our sites. It's electric, so it operates quietly. It's on tracks so its footprint is light. It has little to no cost to the district. We are looking forward to more partnerships like these. Hope Chris has a great time using our sites! Of course our site rules still apply! Jeremy had this to say *"When we first entered the woods Chris had to pull over for a minute and take it all in. He said "Jeremy, for the last 17 years I have only been able to walk to the edge of the woods. I can't believe I'm here right now."*

Comcast Cares

On April 21st we had the Comcast pickup. Many of our sites were affected by this event. We had the usual LPT litter pick up. But the other sites that volunteers worked at were picking up litter pick up, painting and pruning. Kinnikinnick, Spencer, the City of Belvidere's drainage ditch, Belvidere Park Districts Red Horse Bend and Mary Bracken Homestead were all of the sites that received the day's attention. It was a great event!

Advanced Topics Field Trip

On April 25th The Belvidere High schools Advanced Topics classes did a field trip to Kinnikinnick, Distillery and Piscasaw Fen Conservation Areas. Our staff (Josh, Volunteer Brian Hale were at KCCA, Aaron was at Piscasaw Fen, and I was at Distillery) were at each of the sites teaching the students subjects that are unique to each site. It was a beautiful day the classes seem to enjoy the unique details of each site. Many good questions were asked by the students. It was a very good day.

Eagle Scout Projects

I am still meeting with the many eagle scout projects so they are still works in progress.

Lucky Day

Dan and I went to the possible new site to put up a few markers along the property line before the foliage grows so we can find the property lines.

Volunteers

I have been working with a couple of volunteers on a project for the Autumn Pioneer Festival.

Garden Gate Codes

Changed gate codes on the community gardens.

Signs

Working on sponsor signs for seven sites that were purchased with the help of Clean Energy, Grand Victoria etc..

**Boone County Conservation District
Maintenance Board Report
Presented to the B.C.C.D. Board of Trustees on May 15th, 2018**

KINNIKINNICK CREEK C/A

The Maintenance Department opened, to public access, Kinnikinnick Creek C/A.

- Equine trails were opened to public access on 4-25-18
- 80 Tons of material were placed and graded in parking areas as well as the roadways.

PRAIRIE GRANGE AUCTION

The Grange auction was held 4-14-18 at the Boone County Fairgrounds.

- Surplus materials brought to the auction netted a return of \$1440.

BALLARD FARM REMEDIATION

Work has continued at Ballard the past month.

- A large tree line was cleared and road repaired to allow salvage bid winners access.
- The electricity to outlying buildings was confirmed to be disconnected and all electrical equipment removed.
- The online salvage bid process was completed Monday May 7th.
- The 3 buildings for auction netted a total of \$727.50. These funds will be utilized for further remediation work.

SURPLUS CHIPPER AUCTION

The unused Morbark chipper was sold via online auction.

- The sale netted \$5,917.

EQUIPMENT REPAIR/MAINTENANCE

Typical preventative maintenance has been completed on several vehicles and equipment.

- All trucks and trailers passed semi-annual safety lane testing.

COMCAST CARES VOLUNTEER DAY

Maintenance Department assisted with the volunteer cleanup day.

- Trash pickup along the L.P.T. Kinnikinnick and Spencer.
- Trail clearing and cleanup at Kinnikinnick and Spencer
- Kiosk, gate and shelter painting at Kinnikinnick.

PART TIME SEASONAL EMPLOYEES

2 summer seasonal employees returned on April 17th.

- Ron Buchanan and Rod Johnson both returned to assist with summer operations.

MOWING AND TRIMMING

Turf grass mowing is in full swing for the season.

GATE INSTALLATION AND REPLACEMENT

Several existing gates are scheduled for replacement this year.

-1 new gate was installed at Rainbow Gardens C/A.

-Several outdated gates are to be replaced in different areas as time allows.

ARCHERY HUNT QUALIFYING

Maintenance Department assisted with the Archery hunt qualifying at Kishwaukee Valley C/A.

-Archery range was set up and assessed for safety.

-Maintenance employees helped with qualifying on Sat. May 5th and Sat. May 12th.

-Some changes for next year may be made to help with congestion due to the new law allowing crossbows.

LONG PRAIRIE TRAIL

Maintenance Department ground approx. 1500 feet of the L.P.T. surface.

-Areas that had severe asphalt failure were targeted.

-The grindings were left in place and compacted.

-These areas will be topped with ag lime as we begin to transition the trail surface.

Monthly Report

By: Joshua Sage

Natural Resources Management Department

May 2018

1. Seed Harvest and Seeding

- Organizing the seed storage facility to be ready for this year's collecting season.

2. Blanding's Turtles

- Transmitters are being replaced as time and weather allows.
- Aaron submitted the new IDNR online application for Blanding's monitoring.

3. John Todt Memorial Project – Spencer Conservation Area

- This project is a two-acre riparian woodland restoration.
- Invasive resprouts will be treated through the growing season.

4. Piscasaw Fen Mitigation

- Weed control will start this growing season.
- Dataloggers have been placed in monitoring wells.

5. Kinnikinnick Creek Conservation Area – USFWS Habitat Enhancement Project

- This project will create 17 acres of short grass prairie, shrub land, and oak savanna.
- Resprouts will be managed this growing season.
- Work is being completed to create a proper seed bed for a frost seeding.
- Joel Neylon, an avid birder and BCCD staff member is collecting baseline bird data for this project as time allows. This project will be ongoing, making it possible to see the evolution of bird species as the project advances.

6. Native pollinator plantings at the office and APF grounds

- Weed control will continue this growing season.

7. Flora Prairie Nature Preserve

- Invasive herbaceous weeds are being controlled before high quality natives begin to grow.

8. Tuttle Clarkson

- Invasive herbaceous weeds are being controlled before high quality natives begin to grow.

9. Boone County Solar Ordinance

- Helping with BCCD comments regarding vegetation cover and weed management for possible solar array projects.

10. Ballard Farm Conservation Area

- Cut and pulled three dump truck loads of fencing with volunteers in April!
- Working with Nick Sheppard to complete salvage/demo bids and permitting.
- Salvaging will start June first. Demolition will start October first. Three buildings and slab concrete will be removed this fiscal year.
- Weed management in native grass nursery. Total weed control is needed to eliminate the risk of collecting and planting weed species with native grass mixes.

11. Invasive weed control in natural areas. A strong emphasis is put on recently burned areas. These areas green up quickly and weeds are very visible.

- Canada Thistle
- Red Clover
- Wild Parsnip
- Birds Foot Trefoil

12. Belvidere High School Tours

- Aaron and Josh gave tours of Kinnikinnick Creek Conservation Area and Piscasaw Fen for both Belvidere high schools.
- An emphasis was put on restoring and managing natural areas as well as wildlife monitoring.

Education Department

May 2018 Board Report

School Programs

- The 2nd grade program “Web of Life” ends this week. We will have seen 315 students and 82 adults.
- Tina presented a program on honey bees for 4 third grade classes at Lincoln Elementary. There were 85 children and 7 adults.
- Tina and Dan were invited to interview the Advanced Topics seminar students on their projects at BHS.
- Tina taught Leave No Trace Outdoor Ethics to the Meehan Environmental Club.

Public Programs

- Brian Hale led a wildflower hike at Piscasaw Fen as part of the Wildflower Walkabout Series sponsored by NLI and Severson Dells. 30 people attended.
- Brian also held a wildflower ID class at Kinnikinnick and 7 people attended.

Scouts

- A Plant Science Merit Badge workshop is scheduled for May 9th.
- Girl scouts borrowed 10 fishing poles and 10 pfd’s for a day of fishing at Spencer.
- BSA Troop 181 donated 4 Jr. sized fishing poles and a pole stand to our fishing loan program.

Camp

- Registration is open, and spots are filling up.
- Camp staff has been hired and background checks and drug tests are in process.

Meetings/Conferences

- Planning a Storytelling Workshop with the West Central region of EEAI for Sept.

Other

- The Truffala Trail is almost complete and ready for its inaugural season!

Board Report May 2018
Special Events and Public Outreach Manager

I will be attending a Service event at Immanuel Lutheran Church. This event will focus on church members and the community signing up to volunteer with local agencies.

The Boone County Probation Office will be working with us again. They will bring local youth to do community service beginning in June.

I will be attending the Ida Library Summer Kickoff on June 2.

I am working with local Scout Pack 121 to do a service project at Spencer pulling garlic mustard.

The Boone County Fair will be August 7-12 this year.

Plant Sale will be Sunday May 20, 10-2.

Pam Stock

Pam Stock
Special Events and Public Outreach Manager

Monthly Report
March volunteer hours April 2018

Department Work Details No. of Volunteers Volunteer Hours Per Hour Value: \$ 22.34

				<u>Reported Value</u>
<i>Office</i>	office support			\$ -
	Newsletter Mailing			\$ -
subtotal				\$ -
Restoration Work				
	Fence removal	7	44	
	brush removal			\$ -
	seed planting	9	36	804.24
	Herp monitoring			\$ -
	Herbicide training			\$ -
Flora Cleanup				\$ -
Burn				\$ -
				\$ -
Sub total		9	80	\$ 1,787.20
<i>Horse Trail Clean up</i>				\$ -
<i>Spencer Clean Up</i>				\$ -
<i>LPTCleanup</i>				\$ -
Sub total				\$ -
Gardens				
	Gardening			\$ -
	Garden Greenhouse			\$ -
				\$ -
Sub total				\$ -
Education Dept.				
	Nature Center Animals			\$ -
	Turtle enclosure			\$ -
	Misc.			\$ -
	Camp Programs			\$ -
	Nature Play area			\$ -
	Scout project			\$ -
				\$ -
Sub total				\$ -
Misc. Programs & Meetings				
	Probation office cleanup			\$ -
	Fair			\$ -
	Comcast Cares Day	188	940	20,999.60
	Safety Program	2	14	312.76
	Dog Park			\$ -

Pam Stock		Monthly Report	
Special Events and Public Outreach Manager		March volunteer hours	April 2018
	APF Steering Committee	\$	-
Event or Program	APF	\$	-
	Hometown Christmas Parade	\$	-
	Holiday Walk	\$	-
	APF Pumpkin washing		
Sub total	2	14	\$ 312.76
Maintenance	1	3.5	\$ 78.19
Sub Total	1	3.5	\$ 78.19
	Board Members		
Monthly Board Meeting	3	3	\$ 67.02
	Committee Meetings		
	APF Steering Committee	\$	-
	APF Volunteering	\$	-
	Parks & Conservation	\$	-
	Risk Management	\$	-
	IACD	\$	-
	Alternative Energy	\$	-
	Greenways	\$	-
	Willow Creek Corridor	\$	-
	Water Preservation	\$	-
	License Review	\$	-
	Fair	\$	-
	LPT Cleanup	\$	-
	Canoe launch dedication		
Subtotal	3	3	\$ 67.02
Grand Total	203	1040.5	\$ 23,244.77

Boone County Conservation District
Check Register
For the Period From May 1, 2018 to May 31, 2018

Filter Criteria Includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
18522	5/15/18	AG-RENEWAL, INC	1050	12,249.00
18523	5/15/18	BARCO PRODUCTS	1050	595.54
18524	5/15/18	BOONE COUNTY JO	1050	120.00
18525	5/15/18	BOONE CTY SHOPP	1050	196.00
18526	5/15/18	BOONE COUNTY TR	1050	10,289.20
18527	5/15/18	BELVIDERE ACE HA	1050	2.54
18528	5/15/18	Berkley Net Underwri	1050	1,962.00
18529	5/15/18	BOBCAT OF ROCKF	1050	1,852.95
18530	5/15/18	CARRIGAN DESIGN	1050	527.50
18531	5/15/18	Cardmember Service	1050	3,695.81
18532	5/15/18	CITY OF BELVIDER	1050	1,423.12
18533	5/15/18	COMED	1050	743.25
18534	5/15/18	COMED	1050	36.11
18535	5/15/18	COMED	1050	30.96
18536	5/15/18	COMED	1050	35.76
18537	5/15/18	COMED	1050	15.74
18538	5/15/18	DEBORAH S. LOOS	1050	600.00
18539	5/15/18	DAN KANE	1050	182.21
18540	5/15/18	DBS, INC.	1050	100.00
18541	5/15/18	DE LAGE LANDEN F	1050	721.18
18542	5/15/18	THE DELONG COM	1050	1,141.16
18543	5/15/18	FAST LANE THREA	1050	332.00
18544	5/15/18	HORIZON DISTRIBU	1050	699.00
18545	5/15/18	IMPACT NETWORKI	1050	185.84
18546	5/15/18	LAWSON PRODUCT	1050	1,676.26
18547	5/15/18	LINCOLN RENT-ALL	1050	984.38
18548	5/15/18	LORIS LITTLE CRIT	1050	90.32
18549	5/15/18	LOWES	1050	206.61
18550	5/15/18	MDC ENVIRONMEN	1050	592.36
18551	5/15/18	MARKET STREET P	1050	30.00
18552	5/15/18	MENARDS	1050	1,431.09
18553	5/15/18	MR. GOODWATER	1050	22.50
18554	5/15/18	MUTT MITT	1050	836.13
18555	5/15/18	NAPA AUTO PARTS	1050	42.99

Boone County Conservation District
Check Register
For the Period From May 1, 2018 to May 31, 2018

Filter Criteria Includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
18556	5/15/18	NICOR	1050	382.13
18557	5/15/18	PETTY CASH	1050	142.98
18558	5/15/18	PHEASANT'S FORE	1050	35.00
18559	5/15/18	PNC	1050	65,111.18
18560	5/15/18	RIVER VALLEY ELE	1050	275.00
18561	5/15/18	SCOTT'S RV, TRUC	1050	165.00
18562	5/15/18	SHERWIN WILLIAM	1050	477.16
18563	5/15/18	SPRAYER DEPOT	1050	59.67
18564	5/15/18	SOUTHEASTER SE	1050	37.00
18565	5/15/18	SUNSET LOGISTICS	1050	1,239.14
18566	5/15/18	UNITED SANITATIO	1050	435.00
18567	5/15/18	VERIZONWIRELESS	1050	593.62
18568	5/15/18	W. Charles Construct	1050	270.20
18569	5/15/18	WILD ONES	1050	90.00
18570	5/15/18	CORDRAY BROTHE	1050	316.14
18571	5/16/18	EMPLOYEE BENEFI	1050	432.28
AWDHEALTHR	5/1/18	HEALTH INS. REIM	1050	323.08
AWDIMRF174	5/31/18	Ill. Municipal Retirem	1050	4,597.91
Total				118,611.98